

# General Donation to Benefactors' Fund

Please complete and return by email or post



**Organisation**

(if you are not a personal donor)

Address \_\_\_\_\_

Town \_\_\_\_\_

County \_\_\_\_\_ Postcode \_\_\_\_\_

Arkwright Scholarships Trust  
Holly House  
74 Upper Holly Walk  
Leamington Spa  
Warwickshire, CV32 4JL  
Tel 01926 333210  
Fax 01926 333212  
www.arkwright.org.uk

## Main Contact

Name \_\_\_\_\_ Surname \_\_\_\_\_ Title \_\_\_\_\_

**Position**

(if you represent an organisation)

E-mail \_\_\_\_\_ Tel \_\_\_\_\_

## I/we wish to make a donation to Arkwright's Benefactors' Fund as follows:

Please add the financial value in pounds and pence (e.g. £25.50 ) in the boxes below.

£	In the financial year Sept 2016 to Aug 2017
£	In the financial year Sept 2017 to Aug 2018
£	In the financial year Sept 2018 to Aug 2019
£	In the financial year Sept 2019 to Aug 2020

## Payment for this/these donation/s will be in the following way:

Please insert a "X" in one box

<input type="checkbox"/>	In full - a cheque is enclosed (payable to "Arkwright Scholarship Trust"). Note: an invoice will be sent on receipt
<input type="checkbox"/>	In full by cheque - on receipt of an invoice dated : _____
<input type="checkbox"/>	In full by BACS - on receipt of an invoice dated : _____

**Signed**

\_\_\_\_\_

**Position**

(if you represent an organisation)

\_\_\_\_\_

**Print Name**

\_\_\_\_\_

**Date**

\_\_\_\_\_

Office Use:  Acknowledged by A/M  Company/Contact

# GIFT AID DECLARATION FOR PERSONAL DONORS



Before completing this form please read the notes below.

## Donor's Details

Title  
Mr//Dr/Mrs etc \_\_\_\_\_  
Forename(s) \_\_\_\_\_  
Surname \_\_\_\_\_  
Address \_\_\_\_\_  
Town \_\_\_\_\_  
County \_\_\_\_\_ Postcode \_\_\_\_\_

I am a UK taxpayer and would like the Arkwright Scholarships Trust to treat:

- My donation of £ \_\_\_\_\_ as a Gift Aid donation
- All gifts of money that I make today and in the future as Gift Aid donations, until I notify you otherwise

Signature \_\_\_\_\_ Date of declaration \_\_\_\_/\_\_\_\_/\_\_\_\_

## NOTES

1. You must pay at least as much or more UK income tax and/or capital gains tax (for the year of the donation) as the amount that will be claimed by Arkwright and any other charities and CASCs (Community Amateur Sports Clubs) you donate to during each tax year. You will be responsible for any shortfall of tax.
2. Basic rate tax is currently 20 per cent, so this means that if you give £10 using Gift Aid, it's worth £12.50 to each charity you donate to.
3. If you pay higher rate tax, you can claim the difference between the higher rate of tax 40 and/or 45 per cent and the basic rate of tax 20 per cent on the total 'gross' value of your donation to the charity or CASC. For example, if you pay 40% tax and donate £100, the total value of your donation to the charity is £125 - and you can claim back £25. If you pay tax at 45 per cent you can claim back £31.25.
4. You can cancel this declaration at any time by notifying the charity.
5. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that each charity you donate to reclaims, you must cancel your declaration (see note 1)
6. If you pay tax at a higher rate you can claim further tax relief in your Self-Assessment tax return.
7. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity (tel: 01926 333210).
8. Please notify the charity if you change your name or address.
9. To find out more, go to <http://www.hmrc.gov.uk/individuals/giving/gift-aid.htm>

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